

## Windle Parish Council

### Minutes of the Meeting of the Parish Council held on Tuesday 16 November 2021 at 7pm in Eccleston Village Hall, Kiln Lane, Eccleston

Present Councillor M Uddin (Chair)  
Councillor D Baines  
Councillor T Dickinson  
Councillor A Dockerty

Also in Attendance J Anderson (Clerk to the Council)  
P Lloyd - resident

48 Appointment of Elected Members: The Clerk had received a sealed Order of St Helens Borough Council temporarily appointing elected members Councillors Baines, Dickinson and Uddin to enable Windle Parish Council to be quorate. Cllrs Baines and Dickinson would represent South Ward, and Cllr Uddin would represent North Ward.

Introductions of all Parish Councillors took place along with the Clerk.

49 Election of Chairman: Cllr Uddin was proposed, seconded and elected as Chair. Cllr Uddin took the Chair for the meeting.

50 Election of Deputy Chairman: Cllr Dockerty was proposed, seconded and elected as Deputy Chair.

51 Apologies: Councillor N Ashcroft and Councillor R Greatorex

52 Declarations of Interest: No declarations were made.

53 Councillor Co-option: It was proposed and agreed that Mr Andrew Donnelly and Mr Phil Lloyd join Windle Parish Council as Parish Councillors. The Clerk would inform Mr Donnelly and invite him to join the next meeting on 21 December 2021. Mr Lloyd joined the meeting as Parish Councillor.

54 Councillor Leave of Absence: It was agreed that Cllr Greatorex be given a leave of absence for 6 months due to ill health.

55 Parish Matters: (a) Cllr Dockerty raised the issue of parking around Bleak Hill School. He reported that the small cul-de-sac off Bleak Hill Road was being used for dropping off and picking up and that cars were parking in the turning area forcing cars to reverse both in and out of the slip road near to where children were crossing. He asked whether yellow lines could be considered.

(b) Cllr Dockerty also reported that parking on the grass verge on Bleak Hill Road had appeared to have stopped but he felt there were problems with the new drop-off area of the school with no clear directions as to which was the entrance and which was the exit. He said that after school, cars tended to park and wait rather than just picking up.

(c) Cllr Dockerty asked whether the Parish Newsletter would be being produced. Cllr Baines agreed that the newsletter should be produced and delivered to all residents informing them of the recent changes. A smaller version was suggested and Cllr Dickinson agreed to carry out the input. The Clerk would add the item to the December agenda for further discussion.

(d) Cllr Lloyd raised the issue of a telegraph pole that was being erected on Dartmouth Drive. He had objected using the procedure explained on BT Pole Objection Team's public notice but had heard nothing back. His objection was to why a pole was required to connect the Scout Hut on Dartmouth Drive instead of using underground cables. Cllr Baines would check with St Helens Council.

56 Minutes of the Meeting of the Parish Council: The council received the minutes of the meeting held on 15 June 2021. There had been no one at the meeting that attended the June meeting to approve the minutes. The Clerk was asked to contact Cllr Ashcroft for her approval. The Chair would then sign the minutes at the December meeting.

57 Approval of Notes from July, September and October: Resolved the notes be accepted and signed by the Chair as a true and correct record.

58 Matters Arising: None

59 Planning Matters: The Clerk gave an opportunity for comment on the following

**a) Applications**

**90 St Georges Ave**

Demolition of existing conservatory with the erection of single storey side and rear extension

**Abbeyfield House**

Replacement of existing windows

**Resolved**: that no objections be raised concerning these applications

**b) Decisions**

**14 Moss Lane**

Variation of condition 4 on approval: P/2020/0846/FUL (*a maximum of 3 young persons with one staff each, in a scenario where the young person requires 2:1 care ratio the numbers of young persons resident should be reduced*)

**Granted 5/11/21**

**2 Coronation Road**

Single storey side and rear extension

**Granted 12/11/21**

The decisions were noted

60 Other Correspondence: (a) An email from St Helens Council informing the Parish Council that the Acting Returning Officer's report, Review of Polling Districts and Polling Places 2021, had been published on St Helens Council's website. Comments to be submitted before 17 November 2021.

61 Ecclesfield Sports Facility: It was agreed that Cllrs Baines, Lloyd and Uddin join Ecclesfield Management Committee along with Cllr Greatorex. The Clerk would email the Management Agreement to Councillors. The Clerk informed the meeting that Windle Parish Council's contribution to the Changing Facility had not been paid this year as it had been agreed at a previous meeting to hold payment until the storage issue had been resolved.

62 Society of Local Council Clerks: Nothing to report

63 Lynton Way Play Area: Nothing to report.

- 64 J Malone Garden: Maintenance had finished for the year. Councillors would consider the staining of the bench in the spring.
- 65 Remembrance Day: Cllr Dockerty had attended the service at the Cenotaph at St Helens Town Hall and laid a wreath on behalf of Windle Parish residents and the Parish Council.
- 66 Christmas Tree Lighting: It was agreed the Parish Council would pay for the tree for Bleak Hill School. Windle Ward Councillors would again contribute to the cost of the lighting of the tree. The Clerk was asked to contact the school to make arrangements for the event.
- 67 Reports from Other Bodies: None reported.
- 68 Bank Mandate: It was resolved that the Authorised Signatories in the current Mandate for Windle Parish Council account be changed in accordance with Section 5 of NatWest form NWB50101 – to add Cllr David Baines, Cllr Tracy Dickinson, Cllr Allan Dockerty, Cllr Phil Lloyd and Cllr Mancyia Uddin as authorised signatories. The current mandate would continue as amended.

The Clerk would look into holding a special meeting to approve the above minute before the next Parish Council meeting to enable payments to be made as the earliest point.

- 69 Finance: (a) The Clerk advised that the balances at 31 October 2021 were:

Current Account	£19130.52
Business Reserve Account	<u>£6,069.42</u>
TOTAL	£25,199.94

(b) Payments: None

Receipts: None

(c) Internal audit – the accounts had been internally audited for the second quarter with nothing to report.

- 70 Date of Next Meeting:

Tuesday 21 December 2021 7.00pm Eccleston Village Hall

The meeting closed at 7.55pm

Signed:  
Chairman

Date: